

Guidelines for organizing protest/ rally/ meeting/ procession

1. Guidelines & Public Order

- Ensure public peace, safety, and convenience during any such program.
- Adequate police deployment to be made to prevent obstruction to traffic and inconvenience to the general public.
- Advisory to the public to be issued wherever necessary.

2. Application Process

- Organizers must submit an application in the prescribed format (Annexed) at least **2-3 weeks (neither before nor after) prior** to the proposed date/ scheduled programme.
- Applications should clearly mention time, route, expected number of participants, and vehicles, if any.

3. Restrictions & Prohibitions

- No carrying of lathis, spears, firearms, swords, or any object that can be used as a weapon.
- No provocative speeches, abusive language, or actions inciting violence.
- No fireworks, DJs, or bike rallies are permitted.
- Use of loudspeakers must remain within the permissible limits fixed by Hon'ble High Court & WBPCB.
- Silence zones (hospitals, schools, universities, nursing homes) must not be disturbed.

4. Organizers' Responsibility

- Organizers must deploy adequate volunteers to assist police and maintain order.
- The rally/meeting/procession must end peacefully without causing damage to public or private property.
- Organizers shall ensure post-event cleanliness and restoration of disturbed areas.
- Organizers shall not do any bike rally/ procession.
- Prior NOCs should be obtained from other utility services and land owners.
- No obstruction is to be created to free flow of traffic, free access to any thoroughfare or building, Ambulance, Fire Brigade or persons entitled thereto.

5. Other Directions

- Compliance with existing Health and Environmental Advisories must be ensured.
- Vehicles must not be parked in "No Parking Zones."
- Organizers shall not allow children to participate except in child-centric programs.
- Organizers must abide by any additional orders issued by the District Police.
- The ground and adjoining areas must be kept clean; no leftover food, disposable items, or banned plastics are allowed.
- Trees and greenery should not be damaged.

(To be applied on "Letterhead")

To,
The Officer-in-charge/ Inspector-in-charge of the Police Station,
[Name of Police Station],
Dakshin Dinajpur district

Subject: *Prayer for NOC for Meeting/Rally/Procession.*

Sir,

This is to inform that we have decided to organise a Meeting/ Rally/ Procession [Tick (✓) whichever is applicable] on _____ (Date of programme/event). Details of the programme are given below:

1. Name of the Applicant/s : _____
2. Complete Address : _____

3. Contact No./s : _____
4. E-mail ID : _____
5. Name & Address of the Organisation/s : _____
6. Email ID : _____
7. Details of Procession/Rally/Meeting:
 - a. Time from _____ hrs. to _____ hrs.
 - b. Starting Point _____
 - c. Culminating Point _____
 - d. Route in Details _____

 - e. Expected Number of Participants _____
 - f. Vehicle/s Details _____
 - g. Total number of volunteers deployed with their Name and Mobile No.s (attach separate sheet if required) : _____

I/We acknowledge that I/We have read the **"Terms & Conditions"** given below fully and undertake to abide by these conditions, as applicable, during our programme, failing which police has the liberty to take penal action in accordance to law.

Date: _____

(SIGNATURE)

SEAL: _____